

Parking Permit

The Board of Education's Vehicle Parking Policy requires all staff, students, volunteers, substitutes, and contractors to have a valid BCS Parking Permit sticker visible on their vehicle. In order to comply with this policy, you must register your vehicle with the Human Resources Office located in the Administration Building. Office hours are Monday-Friday 7:30AM – 4:30PM. If you change vehicles or license plates, you must re-register. Parking Permits for students will be issued annually by the Security Department (See High School Counseling Office for more information).

- Staff Substitute Volunteer Contractor
- Student Teacher Intern Observers or
Field Experience Other_____

Name: _____

Street Address: _____

City, State, & Zip: _____

Phone: _____

License Plate #: _____

Vehicle Year: _____

Make & Model: _____

Vehicle Color: _____
If applicable, circle one: Light OR Dark (circle one) Black White Gray Silver Red Maroon Blue
Orange Green Purple Teal Yellow Brown Tan Gold

Building(s): _____

Position: _____

I have read and understood all of the information regarding vehicle registration and parking permit regulation on school property.

DATE: _____ **SIGNATURE:** _____

For Office Use Only:

Permit Number: _____

Badge ID Number: _____

___ WinCap	Emp. # _____
___ Badge ID	___ License Plate
___ Permit Number	(“Other” Area)
___ Database	
Entered By:	_____
Date:	_____